

Western Maryland Area Health Education Center

Physical Therapy Caucus Minutes

July 22, 2014

Western Maryland Regional Medical Center, Auditorium Room #3, Cumberland, MD

Call to Order: The meeting only had 3 in attendance: Bucky Whiteman, Kathy Condor and Joy Taylor. There was extensive discussion on how to improve attendance at the PT Caucus meetings, including conducting evening meetings at a restaurant and offering a CE with them. Several locations were suggested including the Creamery, Geatz's and the downstairs room at Oscar's. The preference is the downstairs room at Oscar's for the October 28th meeting. It was suggested having a buffet to save time in ordering and that we ask people to pay a \$5 or \$10 fee, with the caucus picking up the balance of the dinner expenses. There was also discussion about the CE because it is so cumbersome to have a speaker put together the documentation requirements that are needed to award credit. So, Kathy Condor will look into the bare minimum documentation needs of the PT Board. For example, if we have a case study presentation, can we offer credit without asking for the official objectives, description, agenda and power point that we have always acquired in the past? Joy will look into the availability of Oscar's for the October 28th meeting and Bucky will talk to his staff at Progressive and get some ideas of topics and speakers that would be of interest and make some phone calls based on the suggestions. Off the top of his head, he was thinking Dr. Carls or the orthopods could come and discuss any unique foot issues, or an urologist could come, or Dr. Day could present on neurological issues; so he will work on the speaker and Kathy will work on the CEU requirements and Joy will work on the venue. It was suggested that we perhaps set up the caucus meetings twice a year, using this model, like for October and April since there doesn't seem to be much PT or PTA availability at the 12:00 noon time at the hospital and we are not seeing hospital therapists attending over the past year or so.

There was also discussion regarding the listserv and concern that it is out of date. Bucky said that he has 16 PT's and PTA's and they are not even included on the listserv, so our listserv obviously needs revamped. The recommendation would be to contact all the rehab places, the nursing homes and any other facility that uses physical therapists or physical therapy assistants and ask them to fax back their name, position and their email address so that we can get our listserv more current and up to date.

We did not review the minutes. We need to add these minutes to the minutes at the next caucus meeting.

Old Business

Continuing Education

Kathy gave a list of some upcoming CE programs to Bucky and will have brochures sent out to everybody in the near future.

Listserv Update

Joy distributed the master listserv copy and asked everyone for updates.

PTF's

There were no PTFs to sign.

2014 PTA Scholarship Announcement

There were five applications this year. Several caucus members responded by email to Joy with their ranking of those five and the caucus members in attendance reviewed those rankings and made the decision to award the \$250 scholarship to Shawn Ware. Joy will contact David Jones at ACM and let him know.

Reports

Board of Directors

Karin Savage was not in attendance, so we did not discuss the WMAHEC Board of Directors.

Finance

Joy gave the Treasurer Report and announced that as of June 30, 2014 the PT caucus has a balance of \$1,475.35 in the account, however, we will have lunch from today's meeting to come out of that as well as the \$250 ACM scholarship.

New Business

It had been suggested that we conduct a survey to find a desirable caucus meeting time and location however, at this point, we are not getting much response by email from the PT Caucus members. So instead, we will try the evening meeting model with a possible CE or at least an educational activity for October and celebrate that as the 2014 PT Month and at that time ask if there is a better meeting time for folks.

Annual Plan and Bylaw Review

The attendees reviewed the Annual Plan and By Laws. There were no changes and they were approved as they stand. Joy will make the updates for the review dates.

The meeting was adjourned at 1:30 PM.

Respectfully submitted by Joy Taylor/Jackie Booth