

AHEC West Job Posting

Job Title: Community Health Worker

Position Grade: 4

Exempt Non- Exempt

Job Reports to: Mountain Health Alliance Network Director

Purpose: To conduct the activities of a Community Health Worker. A community health worker is a trained individual who can assist individuals and families in leading a healthy lifestyle and accessing available resources.

Job Summary:

- Conduct outreach events to educate the public on CHW resources
- Develop outreach materials
- Receive referrals from various sources and link with appropriate resources
- Work with target population to improve health behaviors
- Utilize knowledge gained in training to work with target population
- Perform Grant and program development activities as assigned.
- Develop materials and conduct chronic disease workshops and other trainings
- Work with partners in Allegany, Garrett counties in MD, and partners in Bedford County, PA and Mineral County WV
- Other duties as assigned by supervisor depending on funding stream

Qualifications:

- CHW training is a plus, as well as experience as a CHW
- Able to conduct outreach activities and workshops for community organizations; and in working with individuals and families to improve oral health status
- Computer literacy skills, including the Microsoft Office Suite
- Ability to use written and oral communication effectively
- Ability to work both independently and as a team member
- Available for evening meetings and regional travel as needed
- Must have transportation
- Experience working with clients living with or trying to prevent chronic disease; low income/underserved populations; clients experiencing or having experienced substance misuse.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Frequent driving with a 3-state, 4-county region
- Frequently sit and walk
- Talk and hear
- Drive a motor vehicle
- Use hands and fingers to feel, handle or operate objects, tools or controls
- Reach with hands and arms
- Occasionally lift and/or move up to 30 pounds

Specific vision abilities required by this job include close and far vision and ability to adjust focus

NOTE: Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time.

FTE Salary Range: \$25,490 – \$44,550